

Guide to recording using devices

1. Make sure you have 2 devices; one with headphones, one with a Voice Recorder app on it.
2. Download the backing track on to the device with headphones.
3. Place the recording device **at least 2 arms lengths** away from you, at roughly chest height.
4. Press record on the Voice Recorder App then step back to the correct distance away
5. Press play on the backing track, making sure none of the music can be heard in the room.
6. Sing the song to the backing track that only you can hear.
7. At the end, press stop on the recording.
8. **Listen** to what you have recorded – have a couple of goes until you get one that you're happy with.

Sharing the Recording (Charlton, Millbrook)

1. Share the recording from your device to the laptop / computer / device you use for online learning. (This may be by emailing first, then downloading)
2. Find the 'Music' folder in your class Team.
3. Upload the recording directly into the Music Folder

Sharing the Recording (Wantage CE)

1. Share the recording from your device to the laptop / computer / device you use for online learning. (This may be by emailing first, then downloading)
2. Log on to RMUnity
3. Click on the Google Drive Tile
4. On the left hand side, click on Shared Drive, the Recordings For Mr Campbell

5. Drag and drop your file into this folder or click New then Upload.

Sharing the Recording (St James, / Thameside)

1. Once you've saved your recording on your device, share it by emailing it straight to the school office. Office.2598@thameside.oxon.sch.uk
2. Make the subject of your email "Mr Campbell Singing"
3. The office will forward it straight to me.